

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
REGULAR MEETING ~ BOARD OF TRUSTEES**

March 8, 2016

AGENDA

DISTRICT BOARD ROOM

1919 B Street, Marysville, CA 95901

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjUSD.com – Select: "Board" and "Agendas and Minutes"].

5:00 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1

CALL MEETING TO ORDER

ROLL CALL

Mr. Bernard P. Rechts, President	_____
Mr. Glen E. Harris, Vice President	_____
Mr. Jeff D. Boom, Clerk	_____
Mr. Frank J. Crawford, Trustee Representative	_____
Mr. Anthony Dannible, Member	_____
Mr. Jim C. Flurry, Member	_____
Mr. Randy L. Rasmussen, Member	_____

CLOSED SESSION
CONFERENCE ROOM #1

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

(Closed Session – continued)

1. MATTERS PERTAINING TO STUDENTS (Education Code section 35146)

(The Board will hear cases in closed session and return to open session to take action.)

A. EXPULSIONS

EH15-16/36

MOTION

EH15-16/37

MOTION

EH15-16/43

MOTION

EH15-16/44

MOTION

EH15-16/45

MOTION

B. SUSPENDED EXPULSION CONTRACTS

EH15-16/41

MOTION

EH15-16/42

MOTION

EH15-16/46

MOTION

EH15-16/47

MOTION

C. REINSTATEMENT

EH14-15/54

MOTION

D. REVOKED SUSPENDED EXPULSION CONTRACTS

EH15-16/24

MOTION

EH15-16/41

MOTION

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

MOTION

(Government Code Section 54957)

♦Title: Certificated Temporary Releases

♦Title: Certificated Non-Reelections

RECONVENE TO OPEN SESSION

5:30 P.M. ~ REGULAR MEETING

Board Room

PLEDGE OF ALLEGIANCE

Glen Harris, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

Michelle Yang, MCAA Student Representative to the Board of Trustees.

PRESENTATION

- ♦ **Proposed Yuba County Recharged Groundwater Revenue Distribution Initiative** — Bill Simmons/Dale Whitmore/Charlie Mathews

SCHOOL REPORT

Ella Elementary School — See Special Reports, Pages 1-2.

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendized for discussion or action, they are required to (1) submit a letter describing the issue to be agendized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

SUPERINTENDENT'S REPORT

SUPERINTENDENT

1. APPROVAL OF MINUTES

- ♦ Minutes from the regular board meeting of 2/23/16.
- ♦ Minutes from the special board meeting of 3/1/16.

MOTION

2. CONSENT AGENDA

The Board is requested to approve the Consent Agenda items under **Educational Services, Maintenance, Operations, and Transportation, Purchasing Department, Pupil Services, Student Discipline and Attendance, Personnel Services, Facilities and Energy Management Department, and Business Services.** Please refer to details where these items are described fully.

MOTION

EDUCATIONAL SERVICES

1. OVERNIGHT FIELD TRIP — INDIAN EDUCATION

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for the Indian Education Program to D-Q University in Davis, CA on 4/1/16–4/3/16.

Background~

The Indian Education Program is requesting to take nine students with three Indian Education staff members. The students will attend the DQ Veterans Pow Wow which will also include storytelling, campus tour, and culture based classes. The program has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trip.

2. OVERNIGHT FIELD TRIP — MARYSVILLE HIGH SCHOOL

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for Marysville High School to attend the State Academic Decathlon Competition in Sacramento, CA on 3/17/16–3/20/16.

Background~

MHS is requesting to take eight students with one district employee and one district approved chaperone. MHS Students will compete against students from across the state in academic areas: language and literature, mathematics, science, speech, essay economics, art, music, interview, and social science. The team will also compete in the Super Quiz event. The school site has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trip.

MAINTENANCE, OPERATIONS, AND TRANSPORTATION

1. CONTRACT WITH RICHALL ELECTRIC COMPANY FOR THE DENTAL VAN CIRCUIT AT CEDAR LANE ELEMENTARY SCHOOL

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda is to request the Board approve the contract with Richall Electric Company to install the circuit for the dental van program at Cedar Lane Elementary School in the amount not to exceed \$12,912.95. Funds will be reimbursed to the general fund through the First Five Program.

Background~

Cedar Lane Elementary School needs an electrical circuit for the dental van program for access at the school. Richall Electric Company will intercept existing 2" underground conduit and install a Christy box and install new conduit from the Christy box to corner of the portable building.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 3-27.

(Maintenance, Operations, and Transportation – continued)

2. CONTRACT WITH COOK ENVIRONMENTAL SERVICES, INC. FOR COVILLAUD ELEMENTARY SCHOOL

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda is to request the Board approve the contract with Cook Environmental Services, Inc. for services at Covillaud Elementary School not to exceed \$10,769.

Background~

In-place underground storage tank at Covillaud Elementary School needs to be closed and filled in. Contractor to obtain UST permit, take and analyze soil samples, backfill the UST with cement, and prepare closure report for submittal to the Yuba County Environmental Health.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 28-52.

PURCHASING DEPARTMENT

1. PURCHASE ORDERS PROCESSED IN FEBRUARY 2016

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for February 2016.

Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders processed in February 2016 has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

Recommendation~

Recommend the Board ratify the purchase order transactions for February 2016. See Special Reports, Pages 53-66.

PUPIL SERVICES

1. 2015-16 NON-PUBLIC SCHOOL (NPS) INDIVIDUAL SERVICE AGREEMENT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify a supplemental Individual Service Agreement (ISA) for a student previously served in a specific residential placement.

The master contract for this placement and student were previously approved by the Board prior to the start of the 2014-15 school year.

Background~

Local school districts are responsible for the educational needs of our students with special needs. The MJUSD is required to contract with non-public schools in order to meet the needs of students with severe behavior and significant special needs.

(Pupil Services/Item #1 – continued)

These restrictive types of placements are made only following the exhaustion of local resources available within the school district and in the community. These contracts are affected by the local Special Education Plan Area (SELPA) in which they are located and therefore require renewal every school year. Contracts are required at the time a placement with a new agency is made. ISAs are established following securing the details of the placement review IEP meeting.

The student's Individual Education Plan (IEP) team and staff of Cooper Hills Treatment center had planned for student's transition to home. The master contract and ISA budget reflected this plan for return to home. The student then stayed in placement a greater length of time.

At this time, the office of Student Services should have requested Board approval for the extended time in placement and increased the ISA by \$18,858.80. In addition, the placement mistakenly billed the district at an incorrect rate. Some invoices were approved prior to recognizing the invoice error. The invoices have been reconciled by Business Services, and the district will pay an additional \$1,728.20 for the 2014-15 school year.

Recommendation~

Recommend the Board ratify this ISA in order to reconcile the error. See Special Reports, Pages 67-68.

STUDENT DISCIPLINE AND ATTENDANCE

1. 2015-16 SCHOOL SITE SAFETY PLANS

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the 2015-16 School Site Safety Plans.

Background~

The school site council at each district school shall write and develop a comprehensive school safety plan relevant to the needs and resources of that particular school [Education Code 32281]. Each school shall review and update their safety plan each year and shall forward the safety plan to the Board for approval [Education Code 32288].

Recommendation~

Recommend the Board approve the safety plans. (An example of a school safety plan is in each board member's packet. All other plans can be reviewed in the Student Discipline & Attendance office.)

**CONSENT
AGENDA**

PERSONNEL SERVICES

1. CERTIFICATED RESIGNATIONS

Katharine A. Klevinskas, Teacher/OLV, retirement, 6/3/16

Stephanie R. Nabors, Teacher/LHS, personal reasons, 6/30/16

**CONSENT
AGENDA**

(Personnel Services – continued)

2. CLASSIFIED EMPLOYMENT

CONSENT
AGENDA

Maria Avelar, Nutrition Assistant/LHS, 3 hour, 10 month, probationary, 2/18/16
Donna V. Benavidez, Nutrition Assistant/MHS, 3 hour, 10 month, probationary, 2/16/16
Bonnie J. Cole, Nutrition Assistant/MHS, 3.5 hour, 10 month, probationary, 3/1/16
Ines Gudino, Nutrition Assistant/MHS, 3 hour, 10 month, probationary, 2/16/16
Joshua W. Jennings, Custodian/Maintenance Worker/EDG, 8 hour, 12 month, probationary, 3/1/16
Jessica M. Johnson, Stars Activity Provider/OLV, 3.75 hour, 10 month, probationary, 2/9/16
Amanda P. Strunc, Database Analyst/DO, 8 hour, 12 month, probationary, 2/16/16
Maira I. Velazquez, Child Development Program Secretary/DO, 6 hour, 12 month, probationary, 2/22/16

3. CLASSIFIED PROMOTIONS

CONSENT
AGENDA

Candyce M. Baker, Nutrition Assistant/MHS, 3 hour 10 month, permanent, to Nutrition Assistant/MHS, 3.5 hour, 10 month, permanent, 2/5/16
Robyn D. Favors, Nutrition Assistant/LHS, 3 hour, 10 month, permanent, to Nutrition Assistant/LHS, 3.5 hour, 10 month, permanent, 2/5/16
Camelia J. Saucedo, Financial Bookkeeper II/DO, 8 hour, 12 month, permanent, to Account Technician/DO, 8 hour, 12 month, probationary, 3/1/16

4. CLASSIFIED TRANSFERS

CONSENT
AGENDA

William D. Jones, Custodian/Maintenance Worker/ARB, 8 hour, 12 month, to Custodian/Maintenance Worker/OLV, 8 hour, 12 month, permanent, 2/22/16
Sherryberrie L. Ruiz, Nutrition Assistant/CLE, 3 hour, 10 month, to Nutrition Assistant/OLV, 3 hour, 10 month, permanent, 2/29/16

See Special Reports, Pages 69-70.

FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

1. REVISED PROJECT AUTHORIZATION #71-R1 WITH #71-R3 FOR PROFESSIONAL SERVICES FOR THE HVAC PROJECT AT LHS

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve Project Authorization (PA) #71-R3, which replaces PA 71-R1, under the master agreement for RGA Architectural Services for professional architectural services for the HVAC project at Lindhurst High School with an additional amount of \$171,000 for a grand total of \$596,000.

Background~

The Board approved the original Lindhurst HVAC project PA 71R on 9/8/15 in the amount of \$425,000.

(Facilities and Energy Management Department/Item #1 – continued)

Since that approval, due to availability of funding, the scope of work has been divided into three increments and the scope has increased to include new controls and related wiring for the new Science/Math Building. In addition, all roof top package units will now be ground mounted for increments 2 and 3, which adds cost for design but saves on the construction costs, requires less structural modifications, and eases ongoing maintenance for the units. In addition, the Metals Shop and Ag. Buildings have been added and includes that decommissioning as well. The total overall construction budget for all phases is \$5 million.

The second increment includes the design for the B - Building (Gym and Locker Rooms) and E Building (Classrooms).

The third and final increment includes design for the A Building (Administration and Cafeteria) and the G Building (Shops and Classrooms), along with new controls (non-proprietary) for Building CC (New Science/Math Classroom Building which is referred to as Building D on campus but Building CC on site plans).

This scope of RGA's services listed below in three increments includes, but is not limited to, the following: site investigation, prepare project specifications, drawing and bid documents, assisting in bidding and bid negotiation services, mechanical, structural and electrical engineering coordination, two construction cost estimate, construction administration and post construction services.

The estimated (stipulated sum) breakdown of the revised total cost to \$596,000 is as follows:

Increment 1 – Building C and F and revised to exclude Increments 2 and 3 for \$191,000; and

Increment 2 – Buildings B and E for \$180,000; and

Increment 3 – Buildings A and G and controls for CC Building for \$225,000.

DSA review and approval will be required along with a project inspector for all increments. This project will be funded from one-time discretionary dollars (fund 1) for increments 1 and 2. Increment 3 funding to be determined at a later date.

Recommendation~

Recommend the Board approve the revised PA for an additional \$171,000 for a grand total of \$596,000. See Special Reports, Pages 71-74.

2. AGREEMENT WITH ALLEN BROOKS FOR DSA INSPECTION SERVICES FOR LHS CANOPY

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Allen Brooks for inspection services for the Lindhurst High School shade canopy in the amount not to exceed \$3,000.

Background~

The scope of services includes, but not limited to, the following: attending meetings, punch walk, DSA required inspections through the duration of the project (estimated at one hour per day with duration of approximately two months). Completion of all DSA related paperwork, preparation, and submittal of daily inspection logs, coordination of testing with Mid Pacific for special testing and special inspections along with the general contractor and/or subcontractors, district staff, architects and engineers and ongoing correspondence ensuring that construction is proceeding according to the design and specifications. This project will be funded from general fund one-time funds (fund 1).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 75-77.

3. PROPOSAL WITH MID PACIFIC ENGINEERING, INC. FOR THE EARTHWORK AND SPECIAL INSPECTION SERVICES FOR THE MCAA PORTABLE PROJECT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the proposal from Mid Pacific Engineering, Inc. for earthwork testing and special inspection services for the MCAA Portable Project in the amount of \$6,455.

Background~

This scope of services, as a construction industry best practice and per DSA reporting, includes, but is not limited to, the following:

- (1) Earthwork grading inspections and testing for building pad preparation - 3 pads total; and
- (2) Concrete flatwork subgrade preparation testing and inspection; and
- (3) Concrete flatwork construction testing exterior flatwork subgrade; and
- (4) Laboratory soil testing; and
- (5) DSA verification reporting; and
- (6) Department of Industrial Regulations (DIR) prevailing wage reporting; and
- (7) Mileage.

This project will be funded from charter funds (fund 9).

Recommendation~

Recommend the Board approve the proposal. See Special Reports, Pages 78-85.

4. SECOND INSPECTORS AGREEMENT WITH OPTIMA INSPECTIONS INC. FOR THE LHS QUAD PROJECT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Optima Inspections Inc. for DSA required inspection services or the LHS Quad Project in the additional amount not to exceed \$2,640.

(Facilities and Energy Management Department/Item #4 – continued)

Background~

The Board approved the first agreement with Optima Inspections Inc. for the LHS Quad project on 11/17/15 in the amount not to exceed \$5,280 with a total not to exceed amount of \$7,920.

As the design was finalized in the spring of 2016 and given the large scope of concrete flatwork, the total duration was extended with construction beginning May 12 versus June 6 and extending through 8/18/16 to allow ample time for the extensive work. The bids are likely to be lower if the contractors aren't utilizing double the staff over the typical summer break. As such, more inspection services are needed but only billed for as needed.

DSA requires testing and inspection for this project, and it will be funded from general fund one-time funds (fund 1).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 86-88.

BUSINESS SERVICES

1. DONATIONS TO THE DISTRICT

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the following donations:

A. COVILLAUD ELEMENTARY SCHOOL

- a. Target donated \$138.88.

B. EDGEWATER ELEMENTARY SCHOOL

- a. Target donated \$165.30.

C. LINDA ELEMENTARY SCHOOL

- a. Snowshoe Thompson Lodge donated \$60 for the book fair and pencils and highlighters valued at \$35 for a total donation of \$95.
- b. Target donated \$41.23.

D. LINDHURST HIGH SCHOOL

- a. Utopia Retriever Kennel donated \$165 to the FFA.
- b. Sagehen's Retriever Club donated \$3,870 to the FFA.
- c. Mary Williams donated \$100 to the FFA.
- d. Jay Phelps donated \$20 to the FFA.
- e. Ellen Eagan McNeill donated \$30 to the FFA.
- f. Wells Fargo Community Support Campaign donated \$105 to the Athletics Department.

**CONSENT
AGENDA**

(Business Services – continued)

2. FORM J-13A (REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS) AND AFFIDAVIT – DISTRICT CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve form J-13A (request for allowance of attendance because of emergency conditions) and the affidavit form for the district to obtain approval from the California Department of Education (CDE) for attendance and instructional time credit due to a social media threat to Marysville High School on 1/28/16 affecting attendance districtwide.

Background~

Education Code Section 46392 provides for crediting ADA when the ADA has been materially decreased in emergency conditions. Form J-13A requires each board member to swear (or affirm) to the statements in Form J-13A and sign the affidavit. The form and affidavit will then be filed with the county superintendent of schools. If the county superintendent of schools approves the request, the form and affidavit will be forwarded to CDE requesting approval.

Recommendation~

Recommend the Board approve the J-13A form and affidavit. See Special Reports, Pages 89-92.

3. FORM J-13A (REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS) AND AFFIDAVIT – MCAA CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve form J-13A (request for allowance of attendance because of emergency conditions) and the affidavit form for the Marysville Charter Academy for the Arts (MCAA) to obtain approval from the California Department of Education (CDE) for attendance and instructional time credit due to a social media threat to Marysville High School on 1/28/16 affecting attendance districtwide.

Background~

Education Code Section 46392 provides for crediting ADA when the ADA has been materially decreased in emergency conditions. Form J-13A requires each board member to swear (or affirm) to the statements in Form J-13A and sign the affidavit. The form and affidavit will then be filed with the county superintendent of schools. If the county superintendent of schools approves the request, the form and affidavit will be forwarded to CDE requesting approval.

Recommendation~

Recommend the Board approve the J-13A form and affidavit. See Special Reports, Pages 93-95.

(Business Services – continued)

4. AGREEMENT WITH DISCOVERY EDUCATION, INC. FOR SOUTH LINDHURST CONTINUATION HIGH SCHOOL

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Discovery Education, Inc. (Discovery) for South Lindhurst Continuation High School to purchase a subscriber license from 3/1/16-06/1/17 in the amount of \$1,937.50 funded by Targeted Allocation.

Background~

The Discovery site license will allow students and staff at South Lindhurst Continuation High School to access the streaming website for Discovery Education. This will supplement the California State adopted curriculum and will be used as a resource that provides students with an array of learning objects, tools, and assessment activities to encourage student content creation, critical thinking, and collaboration to be college and career ready for the 21st century Common Core Standards.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 96-103.

❖ **End of Consent Agenda** ❖

NEW BUSINESS

BOARD OF TRUSTEES

1. CONFLICT OF INTEREST

**HOLD PUBLIC
HEARING**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board hold a public hearing regarding the revision to Board Bylaw 9270 (Conflict of Interest) and review the conflict of interest code for the MJUSD:

1. BB 9270 – Conflict of Interest (*Updated title*)
2. Conflict of Interest Code for the MJUSD (*Updated titles*)
3. Conflict of Interest Code for the MJUSD – Appendix
4. Conflict of Interest Disclosure Categories – Appendix

The following title was updated at the 2/23/16 board meeting:

--**Lead** Supervisor of Maintenance

Background~

The Board approved the classified promotion from Supervisor of Maintenance to Lead Supervisor of Maintenance at the 2/23/16 board meeting.

**MOTION TO
CLOSE PUBLIC
HEARING**

Recommendation~

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to approve the revision to BB 9270. See Special Reports, Pages 104-112.

**MOTION TO
APPROVE
REVISIONS**

PERSONNEL SERVICES

1. 2016-17 INITIAL BARGAINING PROPOSAL FROM MUTA TO THE MJUSD

HOLD PUBLIC HEARING

Purpose of the agenda item~

The purpose of the agenda item is to request the Board hold a public hearing to introduce the initial proposal from the Marysville Unified Teachers' Association (MUTA) to the MJUSD for the 2016-17 school year.

Background~

In accordance with the Educational Employment Relations Act (EERA) and Section 3547, Division 4, Title 1 of the Government Code, all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

MOTION TO CLOSE PUBLIC HEARING

Recommendation~

Recommend the Board hold a public hearing. A motion is required to close the public hearing. See Special Reports, Page 113.

PURCHASING DEPARTMENT

1. BID AWARD — REFRIGERATION TRUCK RFP #16-1024

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board award the bid for one refrigeration delivery truck.

Background~

Proposals were opened at the District Office on 2/19/16 for a refrigeration delivery truck for warehouse use. Bids were received from two vendors with one vendor providing an alternate proposal option.

There is a need to replace an existing delivery vehicle that no longer meets the needs of the district and has become obsolete. Funding for the purchase of the refrigeration truck will be from one-time general funds.

1. Monarch Leasing, Inc.	\$105,899	LOW BIDDER
2. Fred M. Boerner Motor Co.	\$114,729	
3. Fred M. Boerner Motor Co. – Alt.	\$115,253	

Recommendation~

Recommend the Board award the Refrigeration Truck RFP #16-1024 to Monarch Leasing Inc. for \$105,899 plus sales and tire tax. See Special Reports, Page 114.

FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

1. BID AWARD — MCAA PORTABLE (PROJECT 8150)

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board award a contract based on competitive bid for the MCAA portable project in the amount of \$358,500.

Background~

Bids were opened at the district office on 2/16/16 at 3:00 p.m. for the MCAA Portable project. Bids were received from four pre-qualified general contractors as follows:

• United Building Contractors, Inc.	\$358,500	LOW BIDDER
• <i>BRCO Constructors, Inc.</i>	<i>\$363,000</i>	
• <i>Bobo Construction, Inc.</i>	<i>\$473,000</i>	
• <i>Diede Construction</i>	<i>\$569,000</i>	

The scope of services includes, but not limited to, the following: relocating the storage portable adding two district owned portables with cameras and intrusion alarms and other related site work including inspections, special inspections and testing.

Work is to begin upon receipt of all necessary paperwork and is estimated to begin on 6/6/16 and be substantially complete on or before 7/29/16 and ready for occupancy prior to the start of the school year. Closeout will follow in the fall of 2016.

The liquidated damage sum is \$1,500 for each calendar day in excess of the established completion date that the work remains uncompleted. Proper detours and barricades will be in place through the duration of the project to ensure safety compliance. This project is funded from general fund MCCA site funds (fund 9).

Recommendation~

Recommend the Board award the MCAA portable project to the lowest qualified bidder, United Building Contractors, for \$358,500 and approve the collective agreements for services (construction agreement and general conditions). See Special Reports, Pages 115-161.

BUSINESS SERVICES

1. 2015-16 SECOND INTERIM FINANCIAL REPORT

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the 2015-16 Second Interim Financial Report for the period ending 1/31/16.

Background~

As required by state law, the Board of Trustees of each school district must certify as to the financial condition of their district by reviewing two interim reports each fiscal year. The Second Interim Report includes actual revenue and expenditure information for the period 7/1/15 through 1/31/16 and a revised budget.

(Business Services/Item #1 – continued)

The district's Second Interim Financial Report must also be reviewed using criteria and standards established by the state. The Superintendent, or designee, certifies this review has been conducted for the Second Interim Financial Report.

Recommendation~

Recommend the Board approve the district's positive certification for the Second Interim Financial Report for the period ending 1/31/16 and approve the required budget revisions. See Special Reports, Pages 162-164. (The report is included in each board member's packet and available to review online or in the Superintendent's Office.)

CLOSED SESSION - *continued if needed*

If the Board did not complete all items on the closed session agenda, they will continue closed session.

ADJOURNMENT



NEXT REGULAR BOARD MEETING – March 22, 2016 – 5:30 P.M. – DISTRICT BOARD ROOM

SCHOOL BOARD MEETING FORMAT

What is a School Board Meeting?

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

Notification of Meetings

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- * Posted on the MJUSD district website at www.mjusd.com.
- * Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- * Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

 lm